

UNDP Southern Sudan Programme

Nov 2009 – Nov 2010 Annual Workplan

Project name	Amount
Disaster Risk Reduction	\$175,000

H.E Aggrey Tisa Undersecretary Ministry of Finance and Economic Planning Government of Southern Sudan	Mr. Joe Feeney Head of Office UNDP Southern Sudan Programme
Signature: 	Signature: 
Date: 30/11/09	Date: 02/11/09





United Nations Development Programme

Southern Sudan

Annual Work Plan

Project Title Disaster Risk Reduction

UNDAF Outcome(s): UNDAF Outcome 3: By 2012, poverty, especially among vulnerable groups, is reduced and equitable economic growth is increased through improvements in livelihoods, decent employment opportunities, food security, sustainable natural resource management and self reliance

Expected CP Outcome(s):
(Those linked to the project and extracted from the CPAP) 6. Strengthened capacity of national, sub-national, state and local institutions and communities to manage the environment and natural disasters to reduce conflict over natural resources.

Expected Output(s):
(Those that will result from the project and extracted from the CPAP) 6.1 National and sub-national, state and local institutions and communities capacities for effective environmental governance, natural resources management, conflict and disaster risk reduction enhanced.
6.3 Comprehensive strategic frameworks developed at national and sub-national levels regarding environment and natural resource management.

Implementing Partners: UNDP – Southern Sudan in support of the Directorate of Special Programmes, Ministry of Presidential Affairs (MoPA), and the Southern Sudan Relief and Rehabilitation Commission (SSRRC).

Responsible Parties: UNDP; MoPA

Brief Description

Southern Sudan is subject to a range of natural disasters, in the contrasting forms of drought and flooding, which have historically frequently occurred, contributing to conflict, displacement and food insecurity. A silent and even greater disaster is the ongoing process of desertification, driven by climate change, drought, and the impact of human activities.

The absence of strategy and policy in Disaster Risk Reduction and Management (DRRM) and poor functional networks and capacity when natural disaster strikes, leading to a high level of disaster proneness and vacuum in disaster prevention and management, have prompted the Government of Southern Sudan (GoSS) to seek support from UNDP in the area of DRRM. UNDP-Southern Sudan considers this request of high priority and has already discussed with relevant stakeholders the possibility of implementing a DRRM project to elaborate a DRRM strategy and policy and enhance national capacities in DRRM, amongst others. An initial step in that process will be the implementation of this AWP which will support GoSS in undertaking preliminary risk assessments, prepare a draft Southern Sudan strategy and policy for DRRM, elaborate a Southern Sudan program for DRRM capacity development, design a strategic plan to enhance national capacities for disaster preparedness and response, and establish a regional coordination on DRRM with neighbouring countries while promoting South-South cooperation. A Project Document will be produced to envisage a more detailed and comprehensive collaboration.

Programme Period:	2009-2012	Total resources required:	\$175,000
CPAP UNDP Programme Component:	Crisis Prevention and Recovery (CPR)	Total allocated resources:	\$175,000
Atlas Award ID:	[To be determined]	• Regular :	
LPAC Meeting Date:	8 th May, 2009	• Other:	
		o Donor	\$175,000
		o Donor	_____
		o Donor	_____
		o Government	_____
		Unfunded budget:	0
		In-kind Contributions:	0

Agreed by MoFEP: *Yes. [Signature]*

Agreed by MoPA: *[Signature] 06/11/09*

Agreed by UNDP: *[Signature] 6/11/09*

ANNUAL WORK PLAN

Year: 1 (Nov 2009–Nov 2010)

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMERFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (\$)
Output 1 Preliminary risk assessment, including an assessment of potential hazards as well as a vulnerability mapping paying special attention to the special needs of women carried out. Baseline: No existing comprehensive risk assessment Indicators: Preliminary risk assessment exists. Targets: Produce a comprehensive risk assessment Related CPAP outcome: 6. Strengthened capacity of national, sub-national, state and local institutions and communities to manage the environment and natural disasters to reduce conflict over natural resources	1. Activity Result Capacity needs assessment produced by conducting desk review and analysing the existing capacities for risk assessment, response, mitigation and monitoring -Activity action Desk review and analysis -Activity action Consultations 2. Activity Result Platform for risk assessment created -Activity action Consultations and workshops 3. Activity Result Key institutions and partners identified - Action Consultations 4. Activity Result Preliminary Southern Sudan Risk Profile elaborated -Action Analysis and consultations 5. Activity Result Risk assessment used in strategic planning exercise -Action Workshops	X				UNDP-Southern Sudan in support of MoPA UNDP-Southern Sudan in support of MoPA UNDP-Southern Sudan in support of MoPA	BCPR	workshops	1,000
			X			UNDP-Southern Sudan in support of MoPA	BCPR	Workshops	2,000
				X		UNDP-Southern Sudan in support of MoPA	BCPR	National consultant	2,000
TOTAL Output 1					X				5,000

Row 5

Output 2 A preliminary draft for a Southern Sudan gender-sensitive strategy and policy for DRRM drafted, including a proposal for an institutional framework, appropriate legal and institutional mechanisms and a networking and partnership strategy. Baseline: Absence of comprehensive DRRM strategy and policy. Indicators: Existence of draft DRRM strategy and policy. Targets: Draft DRRM strategy and policy produced. Related CPAP outcome: 6. Strengthened capacity of national, sub-national, state and local institutions and communities to manage the environment and natural disasters to reduce conflict over natural resources	1. Activity Result Strategy paper on a policy framework for DRRM developed. -Activity action Organization of a national consultation workshop to discuss strategy paper	X	X		UNDP-Southern Sudan in support of MOPA	BCPR	Consultant	16,000
	2. Activity Result Institutional arrangements for effective DRRM designed. -Action Meetings to explore potential institutional arrangements	X	X		UNDP-Southern Sudan in support of MOPA	BCPR	International Consultant	13,000
	3. Activity Result A multi year Results and Resources Framework outlining the framework of the UNDP support to the Southern Sudan strategy for DRRM produced, approved and launched. -Action Consultations -Action PM TOR's elaborated -Action PM hired -Evaluation of AWP	X		X	UNDP-Southern Sudan in support of MOPA	BCPR	National Staff: PM (first 6 months)	24,000
	4. Activity Result Sex-disaggregated data collection and desk review on institutional arrangements, roles and responsibilities of GOSS, State and Local Authorities and other potential stakeholders, conducted. -Action Meetings for data collections and desk review		X	X	UNDP-Southern Sudan in support of MOPA	BCPR	Equipment (PM installation, office, IT)	18,000
	5. Activity Result Assessment and recommendations on linkages between DRRM in Southern and Northern Sudan conducted. -Action Assessment	X			UNDP-Southern Sudan in support of MOPA	BCPR	Workshops	6,000
	6. Activity Result Draft proposal for operationalizing the Disaster Management Council with gender equity. -Action Consultations				UNDP-Southern Sudan in support of MOPA	BCPR	Travel (International TA mission)	15,000

	7. Awareness/training on DRR response planning, institutional roles and responsibilities			X		UNDP-Southern Sudan in support of MOPA				
	8. Activity Result Proposal for the development of a Southern Sudan consultative process for discussion and development of the TorR's for a DRRM agency, produced. Policy forums and dialogue spaces enhanced. Women 50% participation to be ensured.	X	X			UNDP-Southern Sudan in support of MOPA				
	-Action Consultations, fora and workshops									
TOTAL Output 2									92,000	
Output 3										
A Southern Sudan program for gender-sensitive DRRM capacity development produced.										
Baseline: No program exists	1. Activity Result DRRM capacity and needs assessment carried out. Sex-disaggregated information to be gathered.	X				UNDP-Southern Sudan in support of MOPA		Workshops	16,250	
Indicators: Program exists	-Action Consultations and workshops									
Targets: Program designed	2. Activity Result Gender-sensitive capacity building strategy developed. -Action Workshop on assessment findings		X	X		UNDP-Southern Sudan in support of MOPA	BCPR	National Consultant	6,000	
Related CPAP outcome: 6. Strengthened capacity of national, sub-national, state and local institutions and communities to manage the environment and natural disasters to reduce conflict over natural resources	3. Activity Result Proposal for specialized curriculum for training local officials as well as local professionals and practitioners in DRRM developed. Equal participation of women and men to be ensured. -Action Consultations and assessment			X		UNDP-Southern Sudan in support of MOPA	BCPR			
	4. Activity Result Target audiences and end users of the capacity building programmes identified, ensuring equitable participation of women. -Action Meetings and workshops	X	X			UNDP-Southern Sudan in support of MOPA	BCPR			

TOTAL Output 3	5. Activity Result Potential partners and support mechanisms identified. -Action Consultations	X	X	X	UNDP-Southern Sudan in support of MOPA	BCPR		22,250
Output 4 A gender-sensitive strategic plan to enhance national capacities for disaster preparedness and response designed Baseline: Weak capacity and networks Indicators: -Number of women and men and institutions whose capacity is built.	1. Activity Result Strategic framework for putting in place the practice of Hazard-Based Contingency Planning at central and state level designed. Women's special needs to be incorporated. -Activity action Consultations and workshops 2. Activity Result Strategy for setting up Response Operation Centres within local government bodies designed, ensuring equitable participation of women. -Activity action Consultations and workshops 3. Activity Result Strategy designed for the enhancement of community level preparedness and response capacities, ensuring equitable participation of women. -Action Consultations, workshops and trainings	X	X	X	UNDP-Southern Sudan in support of MOPA	BCPR	Workshops	19,000
-Number of networks for DRRM established with equitable participation of women. Targets: -Training of women and men at GOSS and states in DRRM -Network developed.	4. Activity Result Partnerships developed with the UN System. -Action Consultations	X	X	X	UNDP-Southern Sudan in support of MOPA			
Related CPAP outcome: 6. Strengthened capacity of national, sub-national, state and local institutions and communities to manage the environment and natural disasters to reduce conflict over natural resources	5. Activity Result Southern Sudan network of stakeholders created, ensuring equitable participation of women. -Action Consultations	X	X	X	UNDP-Southern Sudan in support of MOPA	BCPR		
TOTAL Output 4								19,000
Output 5 Regional coordination on DRRM established with neighbouring	1. Activity Result Knowledge networks amongst countries of the region established -Activity action Consultations	X	X	X	UNDP-Southern Sudan in support of MOPA	BCPR	Travel	20,000

countries and promotion of South-South cooperation, ensuring equitable participation of women.	2. Activity Result Technical support and promotion of South-South cooperation -Activity action TA				X	X	UNDP-Southern Sudan in support of MOPA	BCPR				
	3. Activity Result Regional policy fora and consultative meetings on DRM created -Action Consultations				X	X	UNDP-Southern Sudan in support of MOPA	BCPR	Consultant			8,417
Baseline: Few mechanisms in place and weak South-South cooperation												
Indicators: -Mechanisms exists -South-South cooperation initiated												
Targets: -Mechanisms in place -South-South cooperation initiated	4. Activity result: Project Management activities properly carried out. Actions:											
Related CPAP outcome: 6. Strengthened capacity of national, sub-national, state and local institutions and communities to manage the environment and natural disasters to reduce conflict over natural resources	-establish project board -conduct annual review -conduct quarterly review against annual work plan -conduct field monitoring trips	X										
					X	X						
					X	X						
					X	X						
TOTAL Output 5												36,750
TOTAL												\$175,000¹

¹ BCPR confirms that the full \$175,000 is programmable and GMS will be processed centrally by BCPR.

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The Bureau for Crisis Prevention and Recovery (BCPR) of UNDP will help mobilize appropriate technical expertise for the implementation of the AWP and drafting of the full multi-year Results and Resources Framework and will provide ongoing technical assistance to the Project Manager. As necessary, BCPR will also provide technical advice and guidance to the Project Executive Board. Operational functions such as HR, Finance and program support will be provided by the respective sections within UNDP - Southern Sudan who will be accountable for all resources associated with this AWP.

Funding for equipment and international travel for the PM will also be provided so as to ensure basic capacity building.

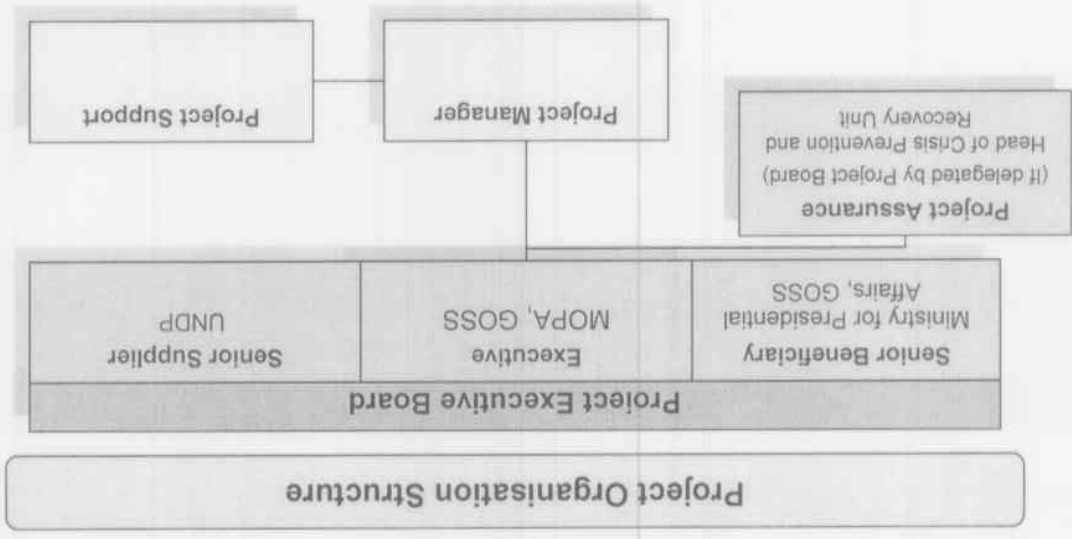
One of the first Actions of the International Consultant will be to draft the TORs for the hiring of a National Project Manager (PM). The PM will subsequently manage a Project on DRM. Recruitment for the PM will start at the outset of this AWP. This way, a PM will have been identified at the same time as the full project is ready to be launched (this will avoid delay in launching the project). The cost of the first 6 months of the PM will be included in the AWP. This would provide the COA necessary to launch the recruitment as well as initial funding to get the PM on-board.

An International Consultant will be responsible for the elaboration of the DRM multi-year Results and Resources Framework. The Country Office will strive to ensure that the same International Consultant will work in the North and South so as to have a harmonized approach in Sudan. Funding already available under the Strategic Partnership PIP (\$30,000) will also be used for this contract.

The project will be managed by UNDP under UNDP's Direct Implementation (DIM) modality in close collaboration with the designated counterparts in GoSS Directorate of Special Programmes in the Ministry of Presidential Affairs (MOPA), and the Southern Sudan Relief and Rehabilitation Commission. A Project Board will be established, chaired by MOPA, which will typically meet on a quarterly basis.

I. MANAGEMENT ARRANGEMENTS

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The overall project organization structure is as follows:

III. MONITORING FRAMEWORK AND EVALUATION

The performance of the AWP will be monitored according to UNDP M&E standards, that is:

- Quarterly Reports
- Annual (final) Report
- Reports and Minutes of Project Executive Board meetings
- Reports of field visits, surveys and research conducted
- UNDP management feedback on input in reports.

All the above will also be shared with all relevant national counterparts, as well as with BCPR.

Reporting will be gender-sensitive and baselines, indicators and targets will be, to the extent feasible, disaggregated by sex.

Regular monitoring will be carried out by UNDP-Southern Sudan. At the end of the period, an external evaluation mission will carry out an Evaluation.

A plan for knowledge management will be elaborated by CPRU in UNDP-Southern Sudan, so as to systematize lessons learned and Recommendations.

IV. LEGAL CONTEXT

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference constitute together a Project Document as referred to in the SBAA [or other appropriate governing agreement] and all CPAP provisions apply to this document.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the implementing partner and its personnel and property, and of UNDP's property in the implementing partner's custody, rests with the implementing partner.

The implementing partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document".